



## DEMOCRATIC AND ELECTORAL SERVICES

Dealt with by: Democratic Services Switchboard: 01895 837200  
My Ref: e-mail: democraticservices@southbucks.gov.uk  
Date: 13 January 2016 Direct Line: 01895 837225/837227

Dear Councillor

## AUDIT COMMITTEE

The next meeting of the Audit Committee will be held as follows:

DATE: **THURSDAY, 21ST JANUARY, 2016**  
TIME: **6.00 PM**  
VENUE: **ROOM 6, CAPSWOOD, OXFORD ROAD, DENHAM**

Only apologies for absence received prior to the meeting will be recorded.

Yours faithfully

Jim Burness

### **Director of Resources**

To: The Audit Committee

Mr Bradford  
Mr D Smith  
Mrs Gibbs  
Mr Hogan  
Mr Hollis  
Mr Sangster

### **Audio/Visual Recording of Meetings**

Please note: This meeting might be filmed, photographed, audio-recorded or reported by a party other than South Bucks District Council for subsequent broadcast or publication.

If you intend to film, photograph or audio record the proceedings or if you have any questions please contact the Democratic Services Officer (members of the press please contact the Communications Officer).



## **Declarations of Interest**

Any Member attending the meeting is reminded of the requirement to declare if he/she has a personal interest in any item of business, as defined in the Code of Conduct. If that interest is a prejudicial interest as defined in the Code the Member should also withdraw from the meeting.

## **A G E N D A**

(Pages)

1. **Apologies for absence**
2. **Minutes**  
To confirm the minutes of the meeting held on 24 September 2015. **(5 - 10)**
3. **Ernst & Young Value for Money - Code of Audit Practice 2015 Presentation**  
To receive the Ernst & Young Value for Money - Code of Audit Practice 2015 Presentation. **(11 - 18)**
4. **Ernst & Young Certification of Claims and Returns Annual Report 2014/15**  
To receive report of Ernst & Young. **(19 - 28)**
5. **Internal Audit Progress Report**  
To receive report of TIAA. **(29 - 40)**
6. **Audit Committee Work Programme**  
To receive the current work programme of the Audit Committee **(41 - 42)**
7. **Any Other Business**  
To consider any other business which the Chairman decides is urgent.
8. **Exclusion of Public**  
The Chairman to move the following resolution:-  
  
"That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act."
9. **Internal Audit Arrangements**  
To consider report Director of Resources. **(43 - 48)**

The next meeting is due to take place on Thursday, 17 March 2016